

Parkside Pre-School Policies

The Pre-school has the following policies in place, which are all reviewed regularly. Please let us know if you would like to read any of them in full.

1.0 Child Protection

- 1.1 Children's rights and entitlements - April 2021
- 1.2 Safeguarding - November 2020
- 1.2i Safeguarding COVID-19 Addendum - from March 2020
- 1.3 Looked After Children - January 2021
- 1.4 Uncollected Child - January 2021
- 1.5 Missing Child - April 2021
- 1.6 Online Safety - June 2022

2.0 Suitable people

- 2.1 Employment - November 2020
- 2.2 Student Placements - November 2020

3.0 Staff Qualifications, Training, Support and Skills

- 3.1 Induction of Employees and Volunteers - November 2020
- 3.2 First Aid - January 2021

4.0 Key Person

- 4.1 The Role of the Key Person and Settling In - January 2021

5.0 Staff

- 5.1 Staffing - March 2023

6.0 Health

- 6.1 Administering Medicines - March 2023
- 6.2 Managing Children who are Sick, Infectious or with Allergies - January 2021
- 6.3 Recording and Reporting of Accidents and Incidents - March 2023
- 6.4 Intimate Care - January 2021
- 6.5 Food and Drink - January 2021
- 6.6 Food Hygiene - April 2023

7.0 Managing Behaviour

- 7.1 Promoting Positive Behaviour - February 2021

8.0 Safety and suitability of premises, environment and equipment

- 8.1 Health and Safety General Standards - June 2021
- 8.2 Maintaining Childrens Safety and Security on Premises - June 2021
- 8.3 Supervision of Children on Outings and Visits - June 2021
- 8.4 Risk Assessment - March 2023
- 8.5 Fire Safety and Emergency Evacuation - March 2023
- 8.6 Animals in the Setting - January 2021
- 8.7 No Smoking - January 2021

9.0 Equal Opportunities

- 9.1 Valuing Diversity and Promoting Inclusion and Equality - January 2021
- 9.2 Supporting Children with SEN - February 2021
- 9.5 British Values - January 2021

10.0 Information and records

- 10.2 Admissions - January 2021
- 10.5 Parental Involvement - January 2021
- 10.6 Childrens Records - January 2021
- 10.7 Provider Records - March 2023
- 10.9 Confidentiality and Client Access to Records - March 2021
- 10.11 Working in Partnership with Other Agencies - April 2023
- 10.12 Making a Complaint - March 2023

- Arrival and Departure Policy - February 2021
- Contractors' Procedure - January 2021
- Data Protection Policy - March 2023
- Disability Discrimination Policy - January 2021
- Disciplinary Procedure - January 2021
- Equipment and Resources Policy - January 2021
- Evacuation Policy - from 2016
- Grievances Procedure - January 2021
- ICT Policy - January 2021
- Pest Control Policy - January 2023
- Pre-School Constitution
- Pricing Policy - July 2020
- Privacy Notice for Parents
- Privacy Notice for Staff
- Recruitment Policy - March 2023
- Reserve Policy - July 2020
- Training Policy - January 2021
- Water Safety Policy - January 2023
- Whistleblowing Policy - January 2021